

ADITYA ENGINEERING COLLEGE

An Autonomous Institution

ACADEMIC REGULATIONS (AR19) FOR

INTEGRATED MASTER OF BUSINESS ADMINISTRATION (IMBA)

Applicable to the students of IMBA(Regular) admitted from the academic year 2019-20 onwards

1. AWARD OF IMBA DEGREE

A student will be declared eligible for the award of IMBA Degree if he fulfills the following academic regulations.

1.1 If he pursued a program of study in not less than five and not more than ten academic years. After ten academic years from the year of admission, he shall forfeit his seat in IMBA and his admission stands cancelled.

1.2 The student shall register for all 198 credits and secure all the 198 credits.

2. EVALUATION - DISTRIBUTION AND WEIGHTAGE OF MARKS

2.1 The performance of a student in each semester shall be evaluated course-wise with a maximum of 100 marks for Theory courses, Summer Internship and Major Project.

2.2 For the theory courses, the distribution shall be 40 marks for Sessional examinations and 60 marks for Semester End Examinations. The Sessional marks shall be awarded by giving a weightage of 80% for best of the two Sessional examinations and 20% for the other Sessional examination. The first Sessional examination is conducted for first 2 ½ units and second Sessional examination for remaining 2 ½ units for each course in a semester. The weightage of Sessional marks for 40 consists of Descriptive examination for 20 marks and Course seminar/presentation for 20 marks. Each Descriptive examination shall be conducted for duration of 90 minutes with 3 questions (no choice). A student has to give course seminar/presentation (10 marks for preparation of report and 10 marks for presentation in the classroom) in the respective courses.

The Semester End examination is conducted for 60 marks for a duration of 180 minutes which contains ten questions and one case study. Two questions are given from each unit and each question may have sub-questions. The student has to write one question from each unit. Each question carries 10 marks. The case study carries 10 marks and is compulsory.

2.3 For Summer Internship, the project work shall be carried out during the summer vacation after IV semester and will be evaluated in the VI semester for 100 marks. Out of 100 marks, 50 marks shall be awarded based on two presentations given by the student and 50 marks based on the Viva-Voce conducted by a committee consisting of Head of the Department, Project guide/supervisor and one senior faculty member. A student has to secure a minimum of 40% of marks to be declared successful. There shall be no external examination for Summer Internship.

2.4 For Major Project for 100 marks, 40 marks are awarded for Sessional Evaluation and 60 marks for Project Viva-Voce. Every student is required to submit a thesis or dissertation on a topic approved by the Project Review Committee (PRC) for evaluation. Each student shall give two presentations on his/her project before the PRC.

1. A PRC shall be constituted with the Head of the Department, supervisor and two other senior faculty members.
2. A student is permitted to register for the project work after satisfying the attendance requirements of all the courses up to IX semester.
3. A student has to undergo practical training in a Corporate Enterprise after completion of IX Semester End examinations. During training period, the student should work on a specific problem related to their specialization. At the end of practical training, the student should submit a certificate obtained from the organization. The student has to prepare major project report based on the previous training experience.
4. The student shall prepare a Major Project Report under the supervision of a guide from the faculty of management. However, the students who prepare Major Project Report in the area of systems can also work under the guidance of Faculty member from Computer Science and Engineering Department.
5. A student has to submit, in consultation with his project supervisor, the title, objective and plan of action of his project work for approval. The student can initiate the Project work, in the X Semester after obtaining the approval from the PRC. The project duration is for one semester.
6. If a student wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC. However, the PRC shall examine whether or not the change of topic / supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.

7. A student shall submit his status report in atleast 2 reviews conducted by the PRC.
8. The Sessional evaluation of the Major Project is done by the PRC for 40 marks on the basis of the progress of the work presented in 2 reviews (15 Marks) and the Project Report (25 Marks).
9. Three copies of the Project Thesis certified by the supervisor shall be submitted to the College after getting plagiarism check.
10. The external examiner shall be appointed by the Principal from the panel of three examiners, who are eminent in that particular field given by the Head of the Department for conducting the Project Viva-Voce for 60 marks. The project thesis is sent to the same examiner for adjudication.
11. If the report of the examiner is favorable, Viva–Voce examination shall be conducted by PRC and the examiner who adjudicated the Thesis.
 - (a) Student has to secure 35% of marks in the Sessional evaluation & and a minimum aggregate of 40% of total marks in Project Viva–Voce examination and Sessional evaluation taken together.
 - (b) If the report of the Viva–Voce is fail, the student shall retake the Viva–Voce examination only after three months. If he fails to get a satisfactory report at the second Viva–Voce examination, the student has to re-register for the project and complete the project within the stipulated time after taking the approval from the Principal.
12. If the report of the examiner is unfavorable, the student shall revise and resubmit the Thesis, in the time frame as decided by the PRC. If the report of the examiner is unfavorable again, the thesis shall be summarily rejected. The student has to re-register for the project and complete the project within the stipulated time after taking the approval from the Principal.
13. A candidate has to secure a minimum of 40% of marks to be declared successful.

3. ATTENDANCE REQUIREMENTS

- 3.1 A student shall be eligible to write the Semester End Examinations if he acquires a minimum of 50% of attendance in each course and 75% of attendance in aggregate of all the courses.

- 3.2 Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) on medical grounds in a semester may be granted by the College Academic Committee.
- 3.3 Shortage of Attendance below 65% in aggregate shall not be condoned.
- 3.4 Students whose shortage of attendance is not condoned in any semester are not eligible to write their End examinations of that semester.
- 3.5 A medical certificate and a fee of Rs. 500/- shall be payable towards condonation for the shortage of attendance.
- 3.6 A student will be promoted to the next semester if he satisfies the attendance requirement of the present semester.
- 3.7 If any student fulfils the attendance requirement in the present semester, he shall not be eligible for re-admission into the same semester.
- 3.8 A student who has shortage of attendance in a semester may seek re-admission into that semester when offered within 4 weeks from the date of the commencement of classwork.

4. MINIMUM ACADEMIC REQUIREMENTS

The following academic requirements have to be satisfied in addition to the attendance requirements mentioned in item no.3.

- 4.1 A student is deemed to have passed a course and earns the credits allotted to that course by securing not less than 35% of marks in the End examination, and minimum 40% of marks of the total marks (sum of Sessional marks and End examination marks).
- 4.2 A student will be promoted from IV semester to V semester, if he fulfills the academic requirement of 50% of the credits up to IV semester from all the examinations, whether or not the student takes the examinations.
- 4.3 A student shall be promoted from VI semester to VII semester if he fulfills the academic requirements of 50% of the credits up to VI semester from all the examinations, whether or not the student takes the examinations.
- 4.4 A student shall be promoted from VIII semester to IX semester if he fulfills the academic requirements of 50% of the credits up to VIII semester from all the examinations, whether or not the student takes the examinations.
- 4.5 All the credit courses shall be considered for calculation of SGPA and CGPA.

5. PROGRAM PATTERN

- 5.1 The entire program of study is for five academic years and all the years are in semester pattern.
- 5.2 The medium of instruction for the entire program will be in English only.
- 5.3 A student is eligible to appear for the End examination in a course but absent from it or has failed in the End examination, may write the examination in that course when conducted next.
- 5.4 When a student is detained due to shortage of attendance, he may be re-admitted into the same semester in which he has been detained.

6. AWARD OF DEGREE AND CLASS

After a student has satisfied the requirements prescribed for the completion of the program and is eligible for the award of IMBA degree, he shall be placed in one of the following three classes:

Class Awarded	CGPA secured from 198 Credits
First Class with Distinction	≥ 7.75 (Without any supplementary appearance)
First Class	≥ 6.75
Second Class	≥ 5.75 and < 6.75
Pass Class	≥ 4.75 to < 5.75

6.1 Cumulative Grade Point Average (CGPA)

The following procedure is to be adopted to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA).

For Credit Courses:

Range of Marks (%)	Letter Grade	Level	Grade Point
≥ 90	O	Outstanding	10
≥ 80 to <90	A+	Excellent	9
≥ 70 to <80	A	Very Good	8
≥ 60 to <70	B+	Good	7
≥ 50 to <60	B	Fair	6
≥ 40 to <50	P	Satisfactory	5
<40	F	Fail	0
	AB	Absent	0

COMPUTATION OF SGPA

The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$SGPA(S_i) = \frac{\sum(C_i \cdot G_i)}{\sum(C_i)}$$

Where C_i is the number of credits of the i^{th} course and

G_i is the grade point scored by the student in the i^{th} course

COMPUTATION OF CGPA

- i. The CGPA is also calculated in the same manner taking into consideration all the courses undergone by a student over all the semesters of the program, i.e.

$$CGPA = \frac{\sum(C_i \cdot S_i)}{\sum(C_i)}$$

Where S_i is the SGPA of the i^{th} semester and

C_i is the total number of credits in that semester

- ii. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.
- iii. Grade Point Average can be converted into equivalent percentage using

$$\text{Percentage of Marks} = (\text{CGPA} - 0.75) \times 10$$

7. MINIMUM INSTRUCTION DAYS

The minimum instruction days for each semester shall be 90 working days.

8. WITHHOLDING OF RESULTS

If the student has any dues in the college or involved in disciplinary/malpractice/court cases, his result will be withheld.

9. TRANSITORY REGULATIONS

- 9.1 Discontinued or detained students are eligible for re-admission into same or equivalent courses as and when offered.

10. GENERAL

- 10.1 Wherever the words "he", "him", "his", occur in the regulations, they include "she", "her", "hers".
- 10.2 The academic regulations should be read as a whole for the purpose of any interpretation.
- 10.3 In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Academic Council is final.
- 10.4 The college may change or amend the academic regulations or syllabi as and when the need arises, and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the College.
