

ADITYA ENGINEERING COLLEGE

Aditya Nagar, ADB Road, Surampalem-533437

MINUTES OF THE MEETING

The Internal Quality Assurance Cell 28th meeting held on 10th December, 2018 at 2 PM in the Conference hall of Cotton Bhavan.

AGENDA

1. Review of Results of II, III and IV B. Tech II Sem
2. Counseling Status of II, III and IV B. Tech students
3. Conduct of Makeup classes for slow learners
4. Subject Allotment for even semesters
5. Problems related to Foreign students
6. Planning for Guest Lectures during Jan-April, 2019
7. Any other point with the permission of the Chairman.

Minutes of the Meeting

1. Committee has reviewed II-B. Tech, II-Semester Results which were held in May, 2018. Committee Congratulated Petroleum Technology Department for obtaining 85.19 pass percentage, which is highest in the college.
2. Committee has reviewed III-B. Tech, II-Semester Results which were held in May, 2018. Committee Congratulated IT Department for obtaining 87.00 pass percentage, which is highest in the college.
3. Committee has reviewed IV-B. Tech, II-Semester Results which were held in May, 2018. Committee Congratulated EEE Department for obtaining 93.08 pass percentage, which is highest in the University.
4. Committee has reviewed the Counseling status of the II year, III year and IV year students. Members have suggested to conduct Extra Classes from 3.45 to 4.30 PM. Subjects for Extra Classes have been finalized and passed on to the Heads of Departments.
5. Subject allotment status for even semester has been reviewed. All the faculty were advised to prepare lesson plans and submit a copy to the Department. The same has to be sent to all the students through group mail.
6. Problems related to Foreign students have been taken up. Their knowledge in Mathematics and Physics is not same as that of A. P. State Board Intermediate syllabus. They are facing difficulties in following the class work. HODs were advised to conduct extra classes for respective subjects.

7. Some of the foreign students were finding difficulty in following the English accent of the Faculty. Faculty was advised to take special care for such students. English department will conduct special classes for Faculty members for orientation.
8. All the Departments were advised to organize Guest Lectures during January – April, 2018.
9. All Departments were advised to organize Seminar during March, 2018 by eminent persons from Industry or Academia.

The meeting was concluded with thanks to the Chair.



COORDINATOR

Dr. KVSR Murthy
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